



Caledonian Credit Union

MINUTES of ANNUAL GENERAL MEETING

Held on Friday 2nd February 2024 – Howden Park Centre, Livingston

The Chair(13) opened the meeting at 2pm and welcomed all of the Members to the 26th AGM of Caledonian Credit Union – a very important AGM as it is our 1st AGM as Caledonian Credit Union. She advised that after the AGM, there would be a celebration for 25 years of the Credit Union in its many guises.

1. The Credit Union Prayer was recited.

The Chair welcomed all members present, including our local MSP, Angela Constance and several local councillors including Pauline Stafford, Maria MacAulay, Janet Campbell, and Kirsteen Sullivan. She also welcomed David Adams from Lindley Adams Ltd, our external Auditor, Bill Hudson from ACE and Gill Westwood CAB, Peebles and Karen Nailen CAB West Lothian. She was also happy to welcome Liam Murphy from Blackburn & Seafeld Credit Union and Dermot O'Neill from the Scottish League of Credit Unions.

The Chair also introduced the current Board of Directors.

2. Attendance

- a. Present were 23 members set out in the attached attendance sheet.
- b. Apologies were received from the following:
Hannah Bardell MP (80045)
Provost Cathy Muldoon (11396)
Lord Lieutenant Moira Niven
Davie Melrose (5033)
Norman Crawford (80001)
Bernice Keegan (14298)
Cllr Andrew McGuire
Alan McCloskey VSGWL

3. Minutes of previous AGM

- a. The Minutes of the previous AGM held on 31st January 2023 and SGM held on 20th July 2023 were discussed for accuracy. They were held to be a true and accurate record of



proceedings. Margaret Thomson (33) proposed and Joyce Durkin (42) seconded the approval of the Minutes.

- b. Matters Arising
None

4. Report from the Committee (Chair – Nancy MacGillivray)

The Chair highlighted the 26th year of operation of the credit union. The Chair also advised that she would not read verbatim the Directors Report which all members have access to but would highlight one or two points.

The Chair mentioned that we had been hopeful of securing new premises in the last year but this has been more difficult than expected and has yet to be achieved. However, the Board will continue to seek appropriate new premises for the credit union.

With the extension of the common bond in August 2021 and with the name change, it has given us the opportunity to extend our business into the Scottish Borders where, with funding from Scottish Borders Council and assistance of CAB Borders, we are recruiting a Development Officer for the area.

The main change that will help increase membership from the Borders and further afield is our upgraded digital links which sees 98% of new members joining online and 99% of members applying online for loans. Almost everything can be actioned online or over the telephone with very little need to visit the office.

The Chair ended by thanking all staff, Board and especially members for attending this year's AGM either in person or via zoom.

5. Report from the Treasury

- a. John McClay (18048) presented the report and accounts on behalf of the Treasurer and Board. A copy of the abbreviated accounts and full Treasurer's Report can be found in the members area of the website. JM discussed financial performance in the year. He advised that the business was able to report a very good year financially with a pre-tax surplus this year of £75,000. He also advised members that the capital to asset ratio had once again shown a steady increase from 8.51% to 10.53%. Not only was a CAR of over 10% a milestone which allowed the credit union more freedom in several areas of the business to expand but advised that 10 years ago when he joined the business, CAR was 3.75% and explained to the members attending that a rate like that would have the Regulators seriously considering our viability. Share to loan ratio also continued to improve. Finally, JM explained to members that although a regulatory minimum liquidity (accessible funds) of



10% was required, the Board had agreed to set our minimum level of 15% due to current uncertainty in the economy.

b. Report From Auditor

The Chair invited David Adams of Lindley Adams to provide an overview of the accounts from the Auditors perspective.

David advised the credit union had a clear audit. He informed the meeting that profit was helped by a good return on investments. He stated that the Credit Union was stronger financially than the accounts stated as we hold funds in development of £88,000 which could be considered as profit also but is held for future development projects.

c. Vote to accept proposed Dividend

The Chair advised members present that the Board discussed the issue of a dividend and were happy to propose a dividend of 0.5% to the members for financial year 2022-23. The Chair advised that the members could vote to reduce the dividend but could not increase it over the 0.5% proposal. The membership voted to approve.

d. Appointment of Auditor for the new financial year

The Board proposed to continue with the current auditor, Lindley Adams Ltd. There were no objections from the members.

e. Report from Money Laundering Officer

The Chair advised that the money laundering officer's report was in the pack for all to read. We run a tight ship on money laundering and all staff are experienced and raise any issue with the MLRO where required. There were no questions from the membership. The report can also be found in the members area of the website.

f. Report From Internal Audit

Ian McGowan(80309) presented the Internal Audit Report. He advised that the Internal Audit function was a 2nd eye on processes and procedures within the credit union. Any issues are raised with staff and reported to the Board. He thanked the team for their hard work and dedication. The credit union concentrates on basic lending principles and although there are challenges, he considers Caledonian CU to be a very robust credit union.

6. Election of the Board

- a. The Chair advised that there were no Directors due to stand for re-election this year.



- b. The Chair asked the membership if anyone was willing to join the Board of Directors this year? David Eadie (1727) raised his hand. David has extensive experience of credit unions and being on a Board of Directors. The Chair asked if there were any objections to David joining the Board. No objections were raised and David Eadie was approved as a new Board member from the date of the AGM.

7. Annual Administration Fee

The Chair advised those in attendance that the £5 annual membership fee, which was in place for the upkeep of the credit union, was being proposed again for the coming year. The Chair asked if there were any objections to this. None were forthcoming. This fee would be deducted as usual at the beginning of October 2024.

8. Regulatory Compliance

John McClay advised that this was a regulatory requirement to advise members of:

- a Depositor Protection.
- b Policy of Insurance.
- c. Consumer Duty

John McClay confirmed that Caledonian CU was compliant on all.

9. AOCB

The Chair asked if there was any other business before the session was closed and 25 year celebrations could begin.

Peter Gavin (3510) told the membership that there had been a lot of changes with expansion of the common bond, moving into other areas and new Board members. He, however, stressed that the running of the credit union, with rigorous policies in place due to very tight regulation was exceptional and the one to one interaction with members and on lending was something that would not be seen in mainstream banking. He was very bullish about Caledonian Credit Union and how it works for the community and it was something to be celebrated. The Chair thanked Peter for his candid observations.

With no other business, the Chair thanked everyone for attending and brought AGM 2024 to a close at 02:35pm.